

Foreign Worker Tenant Enquiry Service

User Guide - Web

Foreign Manpower Management Division

Start of Service

Step 1: Access the e-Service landing page (<https://service2.mom.gov.sg/tes/>)

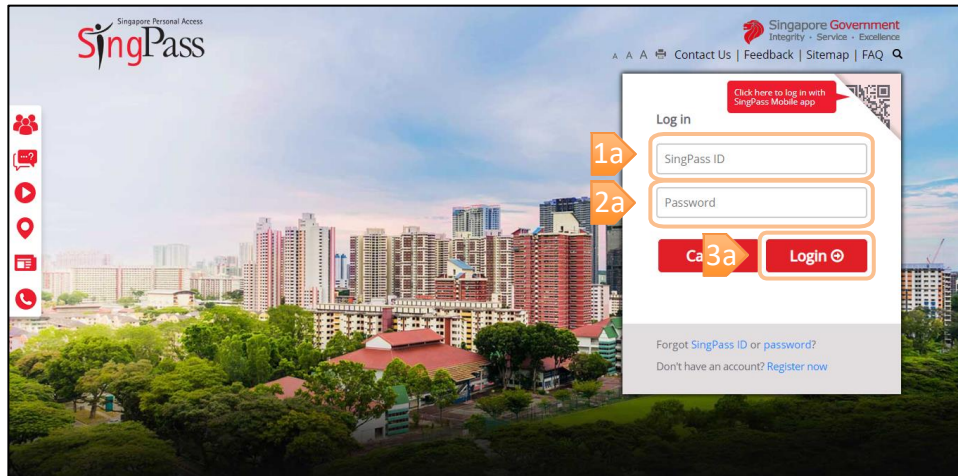
The screenshot shows the landing page for the Foreign worker Tenant Enquiry Service (TES). At the top left is the Ministry of Manpower logo. At the top right is the Singapore Government logo with the tagline 'Integrity · Service · Excellence' and links for 'Sitemap' and 'Contact us'. Below the header is a dark blue navigation bar with a 'MENU' button, a home icon, 'eServices', and a search bar. The main content area has a light blue background with the title 'Foreign worker Tenant Enquiry Service (TES)' and a description: 'You can check the number of foreign workers staying in an HDB flat or private residential premises (PRP). Home owners can remove foreign workers to have left their HDB flat or PRP.' Below this, there are two orange buttons: '1 Log in with SingPass' and '2 Log in with CorpPass'. To the right of these buttons, there is a green dot indicating 'Service is online' and 'Availability 24 hours'.

1 Click **Log in with SingPass** to login via SingPass

2 Click **Log in with CorpPass** to login via CorpPass

Login via SingPass or CorpPass

Step 2: Access the e-Service via SingPass or CorpPass

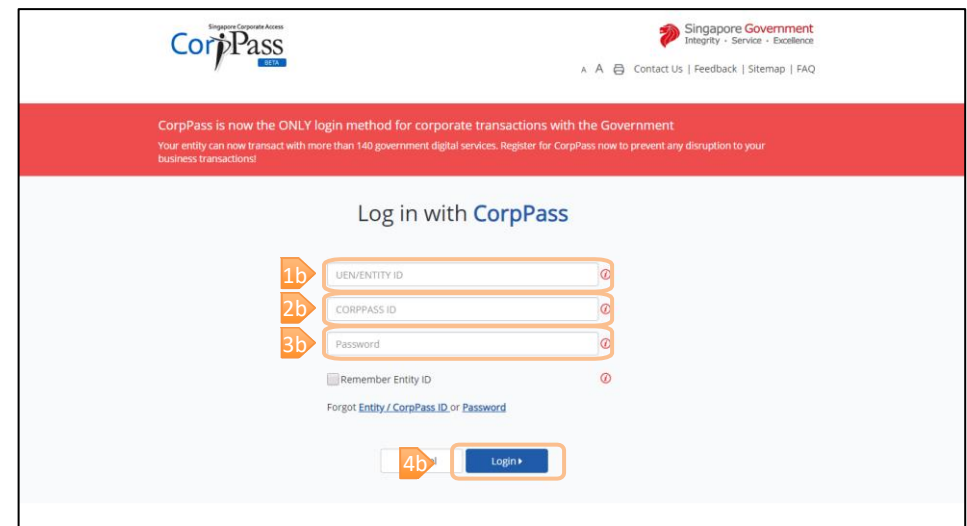


Accessing the e-Service via SingPass

- 1a Key in *SingPass ID*
- 2a Key in *Password*
- 3a Click *Login* to access the e-Service

Accessing the e-Service via CorpPass

- 1b Key in *UEN/Entity ID*
- 2b Key in *CorpPass ID*
- 3b Key in *Password*
- 4b Click *Login* to access the e-Service



Manage tenants under a property

Step 4: Select to remove WPHs who are not residing under a property

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Logout

Foreign Worker Tenant Enquiry Service



Current Tenants

Select tenants to remove from this property and indicate the reason for removal. Tenants / Employers will be notified by email once you have removed the tenant from your property.

S/N	Name	FIN	Employer	Address Reg Date	Reason For Removal
<input checked="" type="checkbox"/>	1				The tenant is no longer residin
<input type="checkbox"/>	2				Please select reason for remo

Block Property

Disallow any work pass holders to be registered at my property.

< Back Continue >



1 Select by ticking the checkbox and selecting reason from dropdown list to remove WPHs under the selected property

2 Click **Continue** to confirm details

3 Click **Back** to go back to the previous page

Manage tenants under a property

Step 4: Select to remove WPHs who are not residing under a property

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Foreign Worker Tenant Enquiry Service

1 Select Property 2 **Manage Tenants** 3 Confirm Details 4 Acknowledgement

Current Tenants

Select tenants to remove from this property and indicate the reason for removal. Tenants / Employers will be notified by email once you have removed the tenant from your property.

S/N	Name	FIN	Employer	Address Reg Date	Reason For Removal
<input checked="" type="checkbox"/>	1				The tenant is no longer residin
<input type="checkbox"/>	2				Please select reason for remo
<input type="checkbox"/>	3				Please select reason for remo
<input type="checkbox"/>	4				Please select reason for remo

List of tenants that have been removed in the last 1 month

Reinstate the work pass holder(s) back to your address by selecting the check box.

S/N	Name	FIN	Employer	Address Reg Date	Reason For Removal
<input type="checkbox"/>	1				The tenant has never resided at this address before.
<input type="checkbox"/>	2				The tenant is no longer residing here.

Block Property

Disallow any work pass holders to be registered at my property.

3 < Back 2 Continue >

- 1 Select by ticking the checkbox and selecting reason from dropdown list to remove WPHs under the selected property
- 2 Click **Continue** to confirm details
- 3 Click **Back** to go back to the previous page

Confirm details and contact information

Step 5: Confirm details and fill-up contact information

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Foreign Worker Tenant Enquiry Service

1 Select Property 2 Manage Tenants 3 Confirm Details 4 Acknowledgement

Removed Tenants

S/N	Name	FIN	Employer	Reason For Removal
1				The tenant is no longer residing here.

Contact Details

1

Name

NRIC/FIN

Email Address

Mobile No.

3 < Back 2 Submit > 4 X Cancel

- 1 Key in contact information including Name, Email Address and Mobile No.
- 2 Click **Submit** to save details
- 3 Click **Back** to go back to the previous page
- 4 Click **Cancel** to go back to view all properties page

Acknowledgement details

Step 6: Save acknowledgement details in PDF format or send acknowledgement details via email

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Logout

Foreign Worker Tenant Enquiry Service

Select Property Manage Tenants Confirm Details Acknowledgement

✓Email has been sent successfully.

Reference No. TESPO-2025-08-08-0916

Property Address

Date and Time of Transaction 2025-08-08 13:11:24

Removed Tenants

S/N	Name	FIN	Employer	Reason For Removal
1				

Contact Details

Name

NRIC/FIN

Email Address

Mobile No.

1 Home 2 Save as PDF 3 Email to me

- 1 Click **Home** to go back to view all properties page
- 2 Click **Save as PDF** to save acknowledgement details in PDF format
- 3 Click **Email to me** to send acknowledgement details via email

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Your property details have been updated successfully.

Reference No. TESPO-2025-08-08-0916

Property Address

Date and Time of Transaction 2025-08-08 13:11:24

You have successfully declared the following worker(s) as non-residents of the above property:

S/N	Name	FIN	Employer	Reason for removal
1				

Your property has been successfully unblocked which means work pass holders are allowed to be registered under your property.

Name

NRIC/FIN

Email Address

Mobile No.

Manage tenants under a property

Step 4: Select to declare the property is available for foreign employee address registration for the first time

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Logout

Foreign Worker Tenant Enquiry Service

1 Select Property 2 Manage Tenants 3 Confirm Details 4 Acknowledgement

Current Tenants

There are no work pass holders registered at this property.

Declaration

1 Your address is currently not housing any foreign employee. If you wish to make your address available for foreign employee address registration, you may click on the checkbox to indicate so.

3 < Back 2 Continue >

- 1 Select by ticking the checkbox to declare the property is available for foreign employee address registration
- 2 Click **Continue** to confirm details
- 3 Click **Back** to go back to the previous page

Confirm details and contact information

Step 5: Confirm details and fill-up contact information

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Logout

Foreign Worker Tenant Enquiry Service

Select Property Manage Tenants **Confirm Details** Acknowledgement

Declaration

Your address is currently not housing any foreign employee. If you wish to make your address available for foreign employee address registration, you may click on the checkbox to indicate so.

Contact Details

1 * Name

NRIC/FIN

* Email Address

* Mobile No.

2 Submit >

3 < Back

4 X Cancel

- 1 Key in contact information including Name, Email Address and Mobile No.
- 2 Click **Submit** to save details
- 3 Click **Back** to go back to the previous page
- 4 Click **Cancel** to go back to view all properties page

Acknowledgement details

Step 6: Save acknowledgement details in PDF format or send acknowledgement details via email

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Logout

Foreign Worker Tenant Enquiry Service

Progress: Select Property (✓) → Manage Tenants (✓) → Confirm Details (✓) → Acknowledgement (4)

✓ Acknowledgement

Your property details have been updated successfully. Your property is now available for foreign employee address registration.

Reference No. TESPO-2022-04-22-0253
Property Address [Redacted]
Date and Time of Transaction 22 Apr 2022 05:10 PM

Contact Details

Name [Redacted]
NRIC/FIN [Redacted]
Email Address [Redacted]
Mobile No. [Redacted]

1 Home 2 Save as PDF 3 Email to me

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- 1 Click **Home** to go back to view all properties page
- 2 Click **Save as PDF** to save acknowledgement details in PDF format
- 3 Click **Email to me** to send acknowledgement details via email

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Your property details have been updated successfully.

Reference No. TESPO-2022-04-22-0253
Property Address [Redacted]
Date and Time of Transaction 22 Apr 2022 05:10 PM

There is currently no work pass holder/s residing under this property.

Your property has been successfully unblocked which means work pass holders are allowed to be registered under your property.

Name [Redacted]
NRIC/FIN [Redacted]
Email Address [Redacted]
Mobile No. [Redacted]

Manage tenants under a property

Step 4: Select block property when there's no occupants registered

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Logout

Foreign Worker Tenant Enquiry Service

Progress bar: 1 Select Property (Completed), 2 Manage Tenants (Current), 3 Confirm Details, 4 Acknowledgement

Current Tenants

There are no work pass holders registered at this property.

1 Block Property

Disallow any work pass holders to be registered at my property.

2 Continue >

3 < Back

- 1 Select by ticking the checkbox to block property to disallow any work pass holders to be registered
- 2 Click **Continue** to confirm details
- 3 Click **Back** to go back to the previous page

Confirm details and contact information

Step 5: Confirm details and fill-up contact information

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Logout

Foreign Worker Tenant Enquiry Service

Select Property ✓ Manage Tenants ✓ **Confirm Details** 3 Acknowledgement 4

Block Property
Disallow any work pass holders to be registered at my property.

Contact Details

1 * Name

NRIC/FIN

* Email Address

* Mobile No.

2 Submit >

3 < Back

4 X Cancel

- 1** Key in contact information including Name, Email Address and Mobile No.
- 2** Click **Submit** to save details
- 3** Click **Back** to go back to the previous page
- 4** Click **Cancel** to go back to view all properties page

Acknowledgement details

Step 6: Save acknowledgement details in PDF format or send acknowledgement details via email

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Logout

Foreign Worker Tenant Enquiry Service

Select Property ✓ Manage Tenants ✓ Confirm Details ✓ Acknowledgement 4

✓ Acknowledgement

Your property details have been updated successfully.

Reference No. [blurred]
Property Address [blurred]
Date and Time of Transaction [blurred]

Block Property

This property has been blocked for address registration by any work pass holders.

Contact Details

Name [blurred]
NRIC/FIN [blurred]
Email Address [blurred]
Mobile No. [blurred]

1 Home 2 Save as PDF 3 Email to me

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- 1 Click **Home** to go back to view all properties page
- 2 Click **Save as PDF** to save acknowledgement details in PDF format
- 3 Click **Email to me** to send acknowledgement details via email

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Your property details have been updated successfully.

Reference No. **TESPO-2022-04-25-0255**
Property Address [blurred]
Date and Time of Transaction **25 Apr 2022 11:56 AM**

There is currently no work pass holder/s residing under this property.

Your property has been successfully blocked which means work pass holders are not allowed to be registered under your property.

Name [blurred]
NRIC/FIN [blurred]
Email Address [blurred]
Mobile No. [blurred]

Manage tenants under a property

Step 4: Select block property when there are occupants registered

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Logout

Foreign Worker Tenant Enquiry Service



Current Tenants

Select tenants to remove from this property and indicate the reason for removal. Tenants / Employers will be notified by email once you have removed the tenant from your property.

S/N	Name	FIN	Employer	Address Reg Date	Reason For Removal
<input type="checkbox"/>	1				Please select reason for removal
<input type="checkbox"/>	2				Please select reason for removal

Block Property

1 Disallow any work pass holders to be registered at my property.

3 < Back 2 Continue >



- 1 Select by ticking the checkbox to block property to disallow any work pass holders to be registered
- 2 Click **Continue** to confirm details
- 3 Click **Back** to go back to the previous page

Manage tenants under a property

Step 5: Select continue to block a property

Foreign Worker Tenant Enquiry Service

1 Select Property | **2 Manage Tenants** | 3 Confirm Details | 4 Acknowledgement

Current Tenants

Select tenants to remove from this property and indicate the reason for removal. Tenants / Employers will be notified by email once you have removed the tenant from your property.

S/N	Name	FIN	Employer	Address Reg Date	Reason For Removal
<input type="checkbox"/>	1	[Redacted]	[Redacted]	[Redacted]	Please select reason for removal
<input type="checkbox"/>	2	[Redacted]	[Redacted]	[Redacted]	Please select reason for removal
<input type="checkbox"/>	3	[Redacted]	[Redacted]	[Redacted]	Please select reason for removal
<input type="checkbox"/>	4	[Redacted]	[Redacted]	[Redacted]	Please select reason for removal
<input type="checkbox"/>	5	[Redacted]	[Redacted]	[Redacted]	Please select reason for removal

⚠ There are work pass holders registered at your address. If they are not your authorised tenants, please ensure you remove their names.

2 Remove Tenants | **1** Continue

List of tenants that have been removed in the last 1 month

Reinstate the work pass holder(s) back to your address by selecting the check box.

S/N	Name	FIN	Employer	Address Reg Date	Reason For Removal
<input type="checkbox"/>	1	[Redacted]	[Redacted]	[Redacted]	The tenant is no longer residing here.

Block Property

Disallow any work pass holders to be registered at my property.

< Back | Continue >

- 1 Click **Continue** to block property to disallow any work pass holders to be registered
- 2 Click **Remove Tenants** to go back to the previous page

Confirm details and contact information

Step 6: Confirm details and fill-up contact information

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Logout

Foreign Worker Tenant Enquiry Service

Select Property Manage Tenants **Confirm Details** Acknowledgement

Block Property
Disallow any work pass holders to be registered at my property.

Contact Details

1 * Name

NRIC/FIN

* Email Address

* Mobile No.

2 Submit >

3 < Back

4 X Cancel

- 1** Key in contact information including Name, Email Address and Mobile No.
- 2** Click **Submit** to save details
- 3** Click **Back** to go back to the previous page
- 4** Click **Cancel** to go back to view all properties page

Acknowledgement details

Step 6: Save acknowledgement details in PDF format or send acknowledgement details via email

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Logout

Foreign Worker Tenant Enquiry Service

Select Property ✓ Manage Tenants ✓ Confirm Details ✓ Acknowledgement 4

✓ Acknowledgement

Your property details have been updated successfully.

Reference No. [blurred]
Property Address [blurred]
Date and Time of Transaction [blurred]

Block Property

This property has been blocked for address registration by any work pass holders.

Contact Details

Name [blurred]
NRIC/FIN [blurred]
Email Address [blurred]
Mobile No. [blurred]

1 Home 2 Save as PDF 3 Email to me

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- 1 Click **Home** to go back to view all properties page
- 2 Click **Save as PDF** to save acknowledgement details in PDF format
- 3 Click **Email to me** to send acknowledgement details via email

MINISTRY OF MANPOWER

Your property details have been updated successfully.

Reference No. **TESPO-2022-04-25-0255**
Property Address [blurred]
Date and Time of Transaction **25 Apr 2022 11:56 AM**

There is currently no work pass holder/s residing under this property.

Your property has been successfully blocked which means work pass holders are not allowed to be registered under your property.

Name [blurred]
NRIC/FIN [blurred]
Email Address [blurred]
Mobile No. [blurred]

Manage tenants under a property

Step 4: Select single or multiple tenants to reinstate if they have been removed in the last 1 month



Logout

Foreign Worker Tenant Enquiry Service

1 Select Property 2 **Manage Tenants** 3 Confirm Details 4 Acknowledgement

Current Tenants

Select tenants to remove from this property and indicate the reason for removal. Tenants / Employers will be notified by email once you have removed the tenant from your property.

S/N	Name	FIN	Employer	Address Reg Date	Reason For Removal
<input type="checkbox"/>	1				Please select reason for removal
<input type="checkbox"/>	2				Please select reason for removal
<input type="checkbox"/>	3				Please select reason for removal

List of tenants that have been removed in the last 1 month

Reinstate the work pass holder(s) back to your address by selecting the check box.

S/N	Name	FIN	Employer	Address Reg Date	Reason For Removal
<input checked="" type="checkbox"/>	1				The tenant is no longer residing here.
<input checked="" type="checkbox"/>	2				The tenant has never resided at this address before.
<input type="checkbox"/>	3				The tenant is no longer residing here.

Block Property

Disallow any work pass holders to be registered at my property.

3 < Back **2** Continue >

- 1 Select by ticking the checkbox to reinstate single or multiple work pass holders.
- 2 Click *Continue* to confirm details
- 3 Click *Back* to go back to the previous page



Confirm details and contact information

Step 5: Confirm details and fill-up contact information

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Logout

Foreign Worker Tenant Enquiry Service

1 Select Property 2 Manage Tenants 3 Confirm Details 4 Acknowledgement

Reinstated Tenants

S/N	Name	FIN	Employer	Reason For Removal
1				The tenant is no longer residing here.
2				The tenant has never resided at this address before.

Contact Details

1 Name

NRIC/FIN

Email Address *

Mobile No. *

2 Submit >

3 < Back

4 X Cancel

- 1 Key in contact information including Name, Email Address and Mobile No.
- 2 Click **Submit** to save details
- 3 Click **Back** to go back to the previous page
- 4 Click **Cancel** to go back to view all properties page

Acknowledgement details

Step 6: Save acknowledgement details in PDF format or send acknowledgement details via email

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Logout

Foreign Worker Tenant Enquiry Service

✓ Select Property ✓ Manage Tenants ✓ Confirm Details 4 Acknowledgement

✓ **Acknowledgement**

Your property details have been updated successfully.

Reference No. [blurred]
Property Address [blurred]
Date and Time of Transaction [blurred]

Reinstated Tenants

S/N	Name	FIN	Employer	Reason For Removal
1	[blurred]	[blurred]	[blurred]	The tenant is no longer residing here.
2	[blurred]	[blurred]	[blurred]	The tenant has never resided at this address before.

Contact Details

Name [blurred]
NRIC/FIN [blurred]
Email Address [blurred]
Mobile No. [blurred]

1 Home 2 Save as PDF 3 Email to me

- 1 Click **Home** to go back to view all properties page
- 2 Click **Save as PDF** to save acknowledgement details in PDF format
- 3 Click **Email to me** to send acknowledgement details via email

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Your property details have been updated successfully.

Reference No. **TESPO-2022-04-25-0255**
Property Address [blurred]
Date and Time of Transaction **25 Apr 2022 11:56 AM**

There is currently no work pass holder/s residing under this property.

Your property has been successfully blocked which means work pass holders are not allowed to be registered under your property.

Name [blurred]
NRIC/FIN [blurred]
Email Address [blurred]
Mobile No. [blurred]



Manage tenants under a property

Step 4: Homeowners cannot reinstate removed tenants without FIN. An error message: "The transaction to reinstate tenant cannot be completed" will be displayed (Refer to next slide).

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Foreign Worker Tenant Enquiry Service

1 Select Property 2 Manage Tenants 3 Confirm Details 4 Acknowledgement

Current Tenants

Select tenants to remove from this property and indicate the reason for removal. Tenants / Employers will be notified by email once you have removed the tenant from your property.

S/N	Name	FIN	Employer	Address Reg Date	Reason For Removal
<input type="checkbox"/>	1				Please select reason for remo
<input type="checkbox"/>	2				Please select reason for remo
<input type="checkbox"/>	3				Please select reason for remo

List of tenants that have been removed in the last 1 month

Reinstate the work pass

S/N	Name	FIN	Employer	Address Reg Date	Reason For Removal
<input checked="" type="checkbox"/>	1				The tenant is no longer residing here.
<input type="checkbox"/>	2				The tenant has never resided at this address before.
<input type="checkbox"/>	3				The tenant is no longer residing here.

Block Property

Disallow any work pass holders to be registered at my property.

3 Back 2 Continue

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1 Select by ticking the checkbox to reinstate work pass holders.

Click **Continue** to

2 confirm details

Click **Back** to go back to the previous page

3

Confirm details and contact information

Step 5: Upon entering your contact information and clicking Submit, your changes will be saved. Otherwise, an error message will be displayed.

The screenshot shows the 'Foreign Worker Tenant Enquiry Service' interface. At the top, there is a 'Logout' button. Below the title, a red error message box states: 'Error: The transaction to reinstate tenant cannot be completed.' A progress bar below the error message shows four steps: 'Select Property' (completed), 'Manage Tenants' (completed), 'Confirm Details' (current step, highlighted in orange), and 'Acknowledgement' (pending). Below the progress bar, there is a section titled 'Reinstated Tenants' with a table containing one row of data. Below that is a 'Contact Details' form with fields for Name, NRIC/FIN, Email Address, and Mobile No. At the bottom, there are three buttons: '< Back' (labeled 3), 'Submit >' (labeled 2), and 'Cancel' (labeled 4).

SIN	Name	FIN	Employer	Reason For Removal
1				The tenant is no longer residing here.

- 1 Key in contact information including Name, Email Address and Mobile No.
- 2 Click **Submit** to save details
- 3 Click **Back** to go back to the previous page
- 4 Click **Cancel** to go back to view all properties page

Manage tenants under a property

Step 4 : Homeowners cannot reinstate multiple tenants as long as one of the tenants is without FIN. An error message: "The transaction to reinstate tenant cannot be completed" will be displayed (Refer to next slide).

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Logout

Foreign Worker Tenant Enquiry Service

1 Select Property 2 Manage Tenants 3 Confirm Details 4 Acknowledgement

Current Tenants

Select tenants to remove from this property and indicate the reason for removal. Tenants / Employers will be notified by email once you have removed the tenant from your property.

S/N	Name	FIN	Employer	Address Reg Date	Reason For Removal
<input type="checkbox"/>	1				Please select reason for remo
<input type="checkbox"/>	2				Please select reason for remo
<input type="checkbox"/>	3				Please select reason for remo

List of tenants that have been removed in the last 1 month

Reinstate the work pass

S/N	Name	FIN	Employer	Address Reg Date	Reason For Removal
<input checked="" type="checkbox"/>	1				The tenant is no longer residing here.
<input checked="" type="checkbox"/>	2				The tenant has never resided at this address before.
<input type="checkbox"/>	3				The tenant is no longer residing here.

Block Property

Disallow any work pass holders to be registered at my property.

3 Back 2 Continue

1 Select by ticking the checkbox to reinstate multiple work pass holders.

Click

2 **Continue** to confirm details

Click **Back** to

3 go back to the previous page

Confirm details and contact information

Step 5: Upon entering your contact information and clicking Submit, your changes will be saved. Otherwise, an error message will be displayed.

The screenshot shows the 'Foreign Worker Tenant Enquiry Service' interface. At the top left is the 'MINISTRY OF MANPOWER' logo. A blue header bar contains a 'Logout' link. Below the header, the service title is displayed. A red error message box states: 'Error: The transaction to reinstate tenant cannot be completed.' Below the error message is a progress bar with four steps: 'Select Property' (green checkmark), 'Manage Tenants' (green checkmark), 'Confirm Details' (orange circle with '3'), and 'Acknowledgement' (grey circle with '4').

Under the 'Reinstated Tenants' section, there is a table with the following data:

S/N	Name	FIN	Employer	Reason For Removal
1				The tenant is no longer residing here.
2				The tenant has never resided at this address before.

The 'Contact Details' section contains a form with the following fields: Name, NRIC/FIN, Email Address, and Mobile No. Below the form are two buttons: 'Submit >' and 'Cancel'. The 'Submit >' button is highlighted with an orange box and a '2' callout. The 'Cancel' button is highlighted with an orange box and a '4' callout. A '1' callout points to the 'Contact Details' section header. A '3' callout points to the 'Submit >' button.

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- 1 Key in contact information including Name, Email Address and Mobile No.
- 2 Click **Submit** to save details
- 3 Click **Back** to go back to the previous page
- 4 Click **Cancel** to go back to view all properties page

Manage tenants under a property

Step 4: Homeowners can select multiple tenants for reinstatement but if the address has reached its maximum Occupancy Limit, only the latest-registered tenant will get reinstated (i.e. the earlier-registered tenant will not be reinstated). An error message: "Max occupancy has been reached for this address, please remove an existing worker to reinstate this tenant." will be displayed (Refer to next 2 slides).

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Logout

Foreign Worker Tenant Enquiry Service

1 Select Property 2 **Manage Tenants** 3 Confirm Details 4 Acknowledgement

Current Tenants

Select tenants to remove from this property and indicate the reason for removal. Tenants / Employers will be notified by email once you have removed the tenant from your property.

S/N	Name	FIN	Employer	Address Reg Date	Reason For Removal
<input type="checkbox"/>	1				Please select reason for remo
<input type="checkbox"/>	2				Please select reason for remo
<input type="checkbox"/>	3				Please select reason for remo

List of tenants that have been removed in the last 1 month

Reinstate the work pass holder(s) back to your address by selecting the check box.

S/N	Name	FIN	Employer	Address Reg Date	Reason For Removal
<input checked="" type="checkbox"/>	1				The tenant is no longer residing here.
<input checked="" type="checkbox"/>	2				The tenant has never resided at this address before.
<input type="checkbox"/>	3				The tenant is no longer residing here.

Block Property

Disallow any work pass holders to be registered at my property.

3 < Back 2 Continue >

1 Select by ticking the checkbox to reinstate multiple work pass holders.

Click

2 **Continue** to confirm details

3 Click **Back** to go back to the previous page

Confirm details and contact information

Step 5: Upon entering your contact information and clicking Submit, your changes will be saved. Otherwise, an error message will be displayed.

The screenshot displays the 'Foreign Worker Tenant Enquiry Service' interface. At the top, there is a 'Logout' link. Below the header, a progress bar shows four steps: 'Select Property', 'Manage Tenants', 'Confirm Details' (highlighted with a green checkmark and a '3' in an orange circle), and 'Acknowledgement'. A red error message box states: 'Error: Max occupancy has been reached for this address, please remove an existing worker to reinstate this tenant.' Below the error message is a table titled 'Reinstated Tenants' with columns for S/N, Name, FIN, Employer, and Reason For Removal. The table contains two rows of data. Below the table is a 'Contact Details' form with fields for Name, NRIC/FIN, Email Address, and Mobile No. At the bottom, there are three buttons: '< Back' (with a '3' in an orange circle), 'Submit >' (with a '2' in an orange circle), and 'Cancel' (with an 'X' and a '4' in an orange circle).

S/N	Name	FIN	Employer	Reason For Removal
1				The tenant is no longer residing here.
2				The tenant has never resided at this address before.

- 1 Key in contact information including Name, Email Address and Mobile No.
- 2 Click **Submit** to save details
- 3 Click **Back** to go back to the previous page
- 4 Click **Cancel** to go back to view all properties page

Manage tenants under a property

Step 6: View the reinstated tenant (i.e. the latest-registered tenant) under the section "Current Tenants".

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Foreign Worker Tenant Enquiry Service

1 Select Property 2 **Manage Tenants** 3 Confirm Details 4 Acknowledgement

Current Tenants

Select tenants to remove from this property and indicate the reason for removal. Tenants / Employers will be notified by email once you have removed the tenant from your property.

S/N	Name	FIN	Employer	Address Reg Date	Reason For Removal
<input checked="" type="checkbox"/>	1	[REDACTED]	[REDACTED]	[REDACTED]	The tenant is no longer residin
<input type="checkbox"/>	2	[REDACTED]	[REDACTED]	[REDACTED]	Please select reason for remo
<input type="checkbox"/>	3	[REDACTED]	[REDACTED]	[REDACTED]	Please select reason for remo
<input type="checkbox"/>	4	[REDACTED]	[REDACTED]	[REDACTED]	Please select reason for remo

List of tenants that have been removed in the last 1 month

Reinstate the work pass holder(s) back to your address by selecting the check box.

S/N	Name	FIN	Employer	Address Reg Date	Reason For Removal
<input type="checkbox"/>	1	[REDACTED]	[REDACTED]	[REDACTED]	The tenant has never resided at this address before.
<input type="checkbox"/>	2	[REDACTED]	[REDACTED]	[REDACTED]	The tenant is no longer residing here.

Block Property

Disallow any work pass holders to be registered at my property.

[< Back](#) [Continue >](#)

1 Select by ticking the checkbox to reinstate multiple work pass holders.

Click [Continue](#) to confirm details

Click [Back](#) to go back to the previous page

Manage tenants under a property

Step 4: Select to redeclare the property is available for foreign employee address registration when the property has not housed any foreign employee for last 3 months since latest declaration date

A Singapore Government Agency Website [How to identify](#)

MINISTRY OF MANPOWER

Logout

Foreign Worker Tenant Enquiry Service

1 Select Property

2 **Manage Tenants**

3 Confirm Details

4 Acknowledgement

Current Tenants

There are no work pass holders registered at this property.

Declaration

1 Your address has not housed any foreign employee for the last 3 months. If you wish to make your address available for foreign employee address registration, you may click on the checkbox to indicate so.

3 < Back 2 Continue >

- 1 Select by ticking the checkbox to redeclare the property is available for foreign employee address registration
- 2 Click **Continue** to confirm details
- 3 Click **Back** to go back to the previous page

Confirm details and contact information

Step 5: Confirm details and fill-up contact information

A Singapore Government Agency Website [How to identify](#)

MINISTRY OF MANPOWER

Logout

Foreign Worker Tenant Enquiry Service

1 Select Property 2 Manage Tenants 3 Confirm Details 4 Acknowledgement

Declaration

Your address is currently not housing any foreign employee. If you wish to make your address available for foreign employee address registration, you may click on the checkbox to indicate so.

Contact Details

1

Name

NRIC/FIN

2

Email Address

Mobile No.

3 < Back Submit >

4 X Cancel

- 1 Key in contact information including Name, Email Address and Mobile No.
- 2 Click **Submit** to save details
- 3 Click **Back** to go back to the previous page
- 4 Click **Cancel** to go back to view all properties page

Acknowledgement details

Step 6: Save acknowledgement details in PDF format or send acknowledgement details via email

A Singapore Government Agency Website

MINISTRY OF MANPOWER

Logout

Foreign Worker Tenant Enquiry Service

Progress: Select Property (✓) → Manage Tenants (✓) → Confirm Details (✓) → Acknowledgement (4)

✓ Acknowledgement

Your property details have been updated successfully. Your property is now available for foreign employee address registration.

Reference No. TESPO-2022-04-22-0253
Property Address [Redacted]
Date and Time of Transaction 22 Apr 2022 05:10 PM

Contact Details

Name [Redacted]
NRIC/FIN [Redacted]
Email Address [Redacted]
Mobile No. [Redacted]

1 Home 2 Save as PDF 3 Email to me

MINISTRY OF MANPOWER

- 1 Click **Home** to go back to view all properties page
- 2 Click **Save as PDF** to save acknowledgement details in PDF format
- 3 Click **Email to me** to send acknowledgement details via email

MINISTRY OF MANPOWER

Your property details have been updated successfully.

Reference No. TESPO-2022-04-22-0253
Property Address [Redacted]
Date and Time of Transaction 22 Apr 2022 05:10 PM

There is currently no work pass holder/s residing under this property.

Your property has been successfully unblocked which means work pass holders are allowed to be registered under your property.

Name [Redacted]
NRIC/FIN [Redacted]
Email Address [Redacted]
Mobile No. [Redacted]

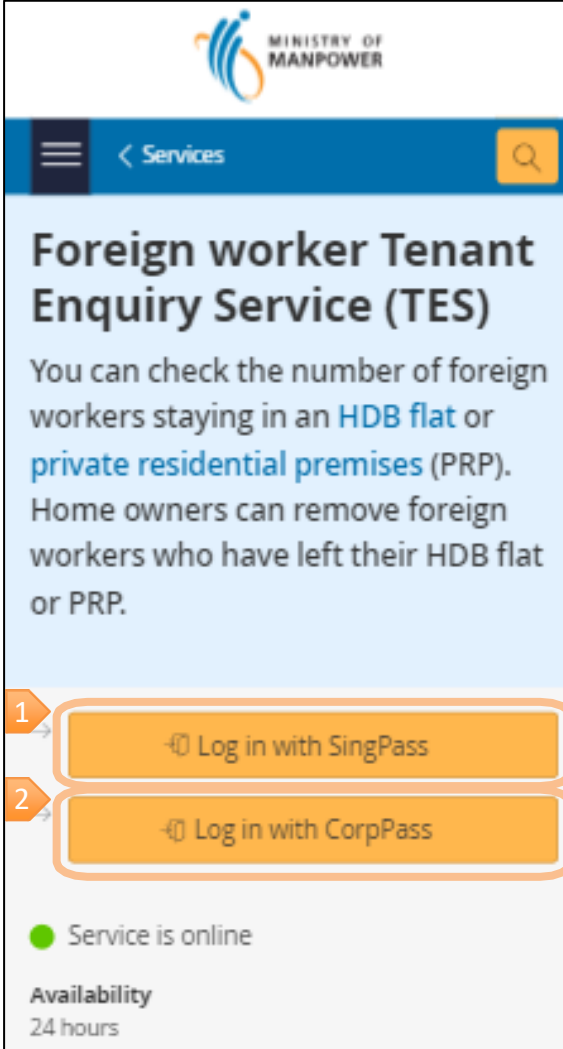
Foreign Worker Tenant Enquiry Service

User Guide - Mobile

Foreign Manpower Management Division

Start of Service

Step 1: Access the e-Service landing page (<https://service2.mom.gov.sg/tes/>)



The screenshot shows the Ministry of Manpower's e-Service landing page for the Foreign Worker Tenant Enquiry Service (TES). The page features the Ministry of Manpower logo at the top left, a navigation bar with a search icon, and a main heading 'Foreign worker Tenant Enquiry Service (TES)'. Below the heading, there is a description of the service: 'You can check the number of foreign workers staying in an HDB flat or private residential premises (PRP). Home owners can remove foreign workers who have left their HDB flat or PRP.' At the bottom of the page, there are two orange buttons: 'Log in with SingPass' and 'Log in with CorpPass'. A green dot indicates 'Service is online' and 'Availability 24 hours' is shown at the bottom.

- 1 Click **Log in with SingPass** to login via SingPass
- 2 Click **Log in with CorpPass** to login via CorpPass

Login via SingPass or CorpPass

Step 2: Access the e-Service via SingPass or CorpPass

The image displays two side-by-side screenshots of login interfaces. The left screenshot is for SingPass, featuring a 'Log in' section with a 'SingPass ID' field (labeled 1a), a 'Password' field (labeled 2a), and a 'Login' button (labeled 3a). Below the fields are links for 'Forgot SingPass ID or password?' and 'Don't have an account? Register now'. The right screenshot is for CorpPass, featuring a red banner stating 'CorpPass is now the ONLY login method for corporate transactions with the Government'. Below the banner is a 'Log in with CorpPass' section with three input fields: 'UEN/ENTITY ID' (labeled 1b), 'CORPPASS ID' (labeled 2b), and 'Password' (labeled 3b). There is a 'Remember Entity ID' checkbox and a 'Forgot Entity / CorpPass ID or Password' link. At the bottom, there is a 'Cancel' button and a 'Login' button (labeled 4b), and a link for 'Don't have a CorpPass Account? Get Started'.

Accessing the e-Service via SingPass

- 1a Key in *SingPass ID*
- 2a Key in *Password*
- 3a Click *Login* to access the e-Service

Accessing the e-Service via CorpPass

- 1b Key in *UEN/Entity ID*
- 2b Key in *CorpPass ID*
- 3b Key in *Password*
- 4b Click *Login* to access the e-Service

View all properties

Step 3: View all properties with registered work pass holders (WPHs)

MINISTRY OF MANPOWER

Logout

Foreign Worker Tenant Enquiry Service

Select address

⚠ 1 of your properties is/are currently under investigation. You may write in to us at mom_fmmd@mom.gov.sg for more details.

5 Items | Page 1 Next >>

Property Address:	[Redacted]
Type:	HDB Flat
No. of Work Pass Holders:	2

Property Address:	[Redacted]
Type:	HDB Flat
No. of Work Pass Holders:	3

Property Address:	[Redacted]
Type:	Private Residential Premises
No. of Work Pass Holders:	1

Property Address:	[Redacted]
Type:	HDB Flat
No. of Work Pass Holders:	1

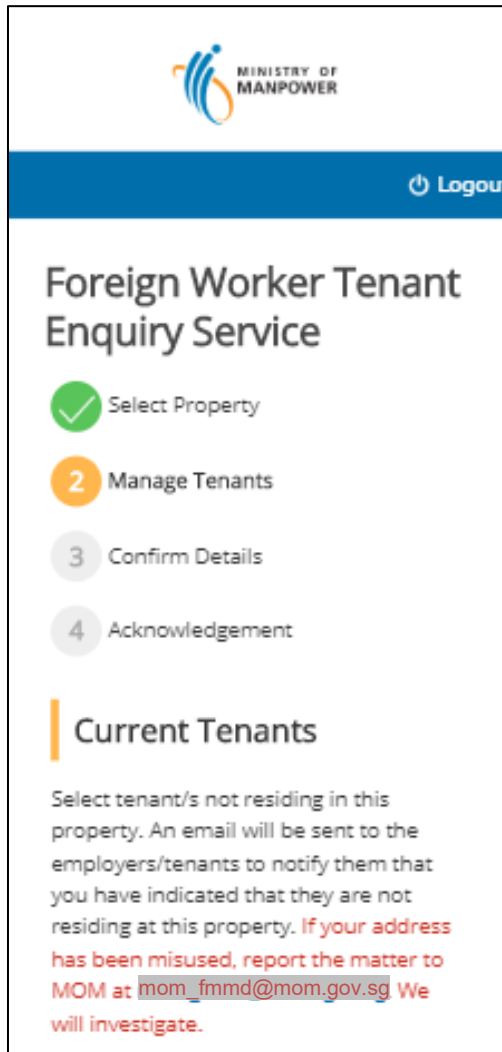
Property Address:	[Redacted]
Type:	Private Residential Premises
No. of Work Pass Holders:	2

View other properties

- 1 Click any **Property Address** to view registered WPHs
- 2 Click **View other properties** to find out the number of WPHs registered under an HDB flat or Private Residential Premises

Manage tenants under a property

Step 4: Select to remove WPHs who are not residing under a property



MINISTRY OF MANPOWER

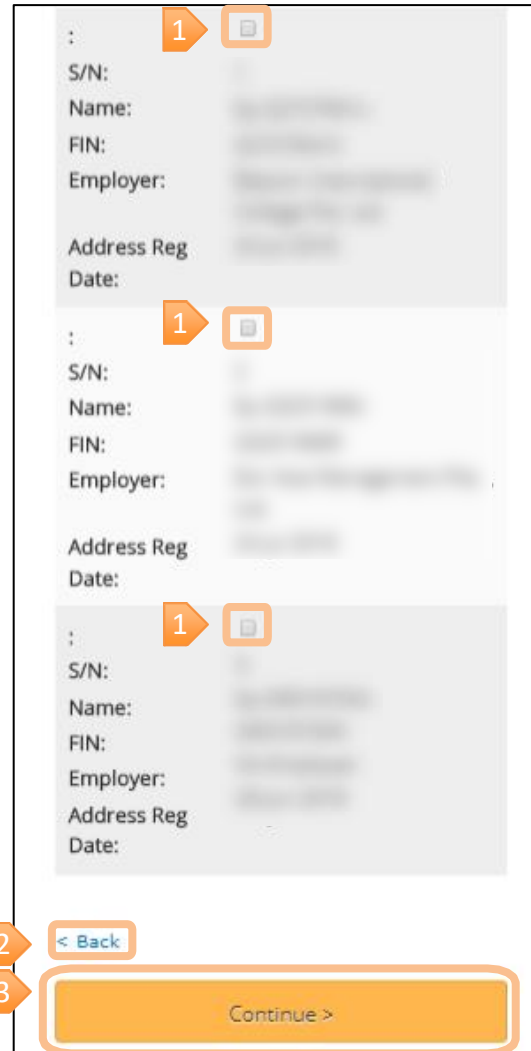
Logout

Foreign Worker Tenant Enquiry Service

- 1 Select Property
- 2 Manage Tenants
- 3 Confirm Details
- 4 Acknowledgement

Current Tenants

Select tenant/s not residing in this property. An email will be sent to the employers/tenants to notify them that you have indicated that they are not residing at this property. If your address has been misused, report the matter to MOM at mom_fmmd@mom.gov.sg We will investigate.



1

S/N:
Name:
FIN:
Employer:
Address Reg
Date:

1

S/N:
Name:
FIN:
Employer:
Address Reg
Date:

1

S/N:
Name:
FIN:
Employer:
Address Reg
Date:

2 < Back

3 Continue >

- 1 Select by ticking the checkbox to remove WPHs under the selected property
- 2 Click **Continue** to confirm details
- 3 Click **Back** to go back to the previous page

Confirm details and contact information

Step 5: Confirm details and fill-up contact information

MINISTRY OF MANPOWER

Logout

Foreign Worker Tenant Enquiry Service

- ✓ Select Property
- ✓ Manage Tenants
- 3 Confirm Details
- 4 Acknowledgement

Removed Tenants

S/N: 1
Name: [REDACTED]
FIN: [REDACTED]
Employer: [REDACTED]

Contact Details

1 Name

NRIC/FIN

2 < Back

3 Submit >

4 X Cancel

1 Email Address

Mobile No.

- 1 Key in contact information including Name, Email Address and Mobile No.
- 2 Click **Back** to go back to the previous page
- 3 Click **Submit** to save details
- 4 Click **Cancel** to go back to view all properties page

Acknowledgement details

Step 6: Save acknowledgement details in PDF format or send acknowledgement details via email

MINISTRY OF MANPOWER

Logout

Foreign Worker Tenant Enquiry Service

- Select Property
- Manage Tenants
- Confirm Details
- Acknowledgement**

Acknowledgement

The tenant details in your property have been updated successfully.

Reference No.
TESPO-2018-10-19-0159

Property Address

Date and Time of Transaction
19 Oct 2018 02:01 PM

Removed Tenants

S/N:
1
Name:
FIN:
Employer:

Contact Details

Name
NRIC/FIN
Email Address
Mobile No.

1 Home

2 Save as PDF

3 Email to me

- 1 Click **Home** to go back to view all properties page
- 2 Click **Save as PDF** to save acknowledgement details in PDF format
- 3 Click **Email to me** to send acknowledgement details via email

MINISTRY OF MANPOWER

The tenant details in your property have been updated successfully.

Reference No. TESPO-2018-10-19-0159

Property Address

Date and Time of Transaction 19 Oct 2018 02:01 PM

You have successfully declared the following worker(s) as non-residents of the above property:

S/N	Name	FIN	Employer
1			

Name
NRIC/FIN
Email Address
Mobile No.